Professional Therapist

Reports To:   Clinic Manager
Status:      Full Time
Scheduled Time:  8:30-4:30 M-F, Requires some occasional evenings and weekends

ABOUT THE AGENCY  Reach Counseling provides mental health care committed to the understanding of and response to emotional, sexual and physical abuse. Since 1976, Reach has worked to heal lives of abuse victims and hold perpetrators accountable through innovative programs in education and outreach, victim advocacy, outpatient therapy, counseling and sex offender treatment. Reach Counseling acknowledges that as an anti-violence agency, it is a part of our mission to reject all forms of violence and oppression.

POSITION SUMMARY  The Professional Therapist provides direct mental health therapy to a variety of individuals who have been traumatized by sexual or other forms of abuse. This population may include children, adolescents, adults, cognitively and/or physically disabled and geriatric individuals. Performance of therapeutic services may involve individual, family or group therapy settings.

ESSENTIAL DUTIES AND RESPONSIBILITIES  include the following. Other duties may be assigned.

LICENSED THERAPY
● Provide evaluations/problem identifications, diagnoses, crisis intervention and therapy to assigned clients (minimum 60% of time spent in contact with clients)
● Develop treatment plans, monitor treatment progress and update client goals as is appropriate
● Maintain accurate and timely client records, including admissions summaries, progress notes, treatment plans and discharge summaries
● Client files are comprehensive and up to date quarterly
● Submit a report of activities, goals and accomplishments to the clinic manager on a quarterly basis
● When applicable, complete necessary paperwork regarding health insurance, medical assistance, etc. before authorization period elapses
● Coordinate with the client's PCP and/or psychiatrist whenever possible. Also, coordinate with outside community resources, programs and individuals when appropriate
● Provide crisis counseling to clients in need
● Advocate for clients involved with social services and/or the criminal justice system whenever necessary/appropriate
● Attend and participate in monthly staff meetings, clinical collaboration meetings and 90 day case reviews
● Attend continuing education necessary to meet state requirements for ongoing licensure
● Participate in fundraising events and professionally promote the agency within the community
● Perform other duties as assigned
CULTURE
- Actively demonstrates, promotes and supports Reach’s cultural values
- Demonstrates commitment to Reach’s diversity, equity and inclusion initiatives (participates in trainings, actively strives to be anti-racist and respectful of cultural differences with clients, colleagues and the community)
- Works cooperatively with other team members to understand and meet the needs and development of programs and services

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. If you do not meet all of the qualifications but feel you are a great fit, we strongly encourage you to apply.
- Master’s degree in counseling, social work or related field and WI State Licensure
- 2 years’ experience in an outpatient mental health clinic preferred
- Knowledge of sexual abuse and domestic violence issues
- Knowledge of trauma-informed care practices preferred
- Knowledge of group dynamics
- Knowledge of family dynamics
- Able to work with diverse populations
- Able to assess crisis situations and intervene appropriately
- Demonstrate a working knowledge of the DSM-V and diagnostic techniques
- Effective written and verbal communication skills

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Independently enter and move within buildings
- Walk staircases many times per day
- Drive a vehicle

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this position, the employee is frequently required to stand, work on a computer and/or converse for prolonged periods of time
- The employee is required to walk, and to frequently operate office equipment
- The employee must occasionally lift and/or move up to 40 pounds

BENEFITS Reach Counseling offers a competitive benefits package for all full-time employees, including:
- Medical & dental insurance, with optional eye care
- Life insurance
- Disability insurance
- 401(K) with matching option
- Generous paid time off package (vacation, sick days, personal time, and paid holidays), with guaranteed growth over time
- Paid time off for holidays and all business days between Christmas and New Year’s Day
• Self-care initiatives such as receiving a free, paid day off for your birthday and Summer Fridays (½ Day on all Fridays between Memorial and Labor Day)

All interested candidates are invited to send resumes and cover letters to Kim Hlavka, Clinic Manager, at kim@reachcounseling.com.