Position: Engagement Coordinator  
Supervisor: Director  
Location: Green Bay/Appleton  
Hours/Pay Range: at $21/Hour

Organization Overview  
Safe Families for Children is a movement fueled by thousands of families who practice biblical hospitality by surrounding families in crisis with caring, compassionate community. We are a nonprofit, volunteer movement that provides hope and support to families in our local communities. Located in 70 cities across the United States, United Kingdom, Canada, and beyond, we are motivated by compassion to keep children safe and out of foster care.

Position Summary:  
The Engagement Coordinator is the key staff role with the responsibility for growing and developing the base of well-trained and supported volunteers and establishing Safe Family Churches. Also, they are responsible to ensure volunteers are integrated into a Safe Family Church Community in order to receive support and sustain their involvement.

Core Responsibilities:
- Identify and engage churches at the participating, lead, and community lead level.
- Identify, train, and recruit church ministry leads and help them develop their ministry teams.
- Coach ministry leads to ensure SF churches regularly recruit, support, and empower their volunteers.
- Participate in volunteer onboarding process
- Ensure that each Safe Families Church in your area is continually growing in their engagement and moving forward to engage their current volunteers more deeply and recruit new volunteers.
- Develop faith forums or other pastor gatherings as needed.
- Ensure volunteers and churches are resourced appropriately to meet the needs of parents and their children.
- Network within the community seeking to build alliances and open up avenues for the recruitment of volunteers.
- Regularly give compelling presentations to audiences of various shapes and sizes about the work of Safe Families.
- Secure the interest of new volunteer applicants according to agreed targets, assisting them through the Safe Families for Children vetting process.
- Assist in the organizing and delivery of regular, high-quality training to volunteers.
- Supervise the work of up to 20 Ministry Leads, ensuring good communication is flowing between the Safe Families office and the churches and other community organizations involved.
- Produce written reports to management, board, and key stakeholders.
- Be a champion for the compassionate ethos of the charity, which is rooted in the historic Christian tradition of showing kindness and hospitality to those in need.

Qualifications:
- Bachelor’s degree preferred.
• Engaging public speaker, articulate, with a winsome personality
• An approachable, encouraging and informative leader of volunteers
• Experience in networking and relationship building with senior church leaders
• Able to produce excellent written communications and to utilize social media
• Excellent interpersonal skills and emotional intelligence
• Self-starter, organized, and assertive
• Proficient in Google suite, donor and volunteer softwares

To apply, please submit a cover letter and resume to Betsy@safefamilieswi.org.